

21 April 2017

Ms Cheng Tang

Adviser, Listings Melbourne

Dear Cheng

Metminco Limited ("Company") – Late Lodgement of an Appendix 3X

I refer to your query dated 19 April 2017 and provide the following responses to the ASX Query questions:

1. Please explain why the Appendix X was lodged late?

The late lodgement was due to an administrative error.

2. What arrangements does the Entity have in place under listing rule 3.19B with its directors to ensure that it is able to meet its disclosure obligations under listing rule 3.19A?

The Company has a checklist for new directors which includes disclosure requirements under 3.19A but in this case due to an administrative oversight the checklist was not followed in a timely manner resulting in the late lodgement of the Appendix 3X.

3. If the current arrangements are inadequate or not being enforced, what additional steps does the Entity intend to take to ensure compliance with listing rule 3.19B.

The Company has upgraded its procedures to ensure an Appendix 3X is lodged in a timely manner when a new director does not have relevant reportable interest in the Company.

Yours sincerely

Philip Killen Company Secretary Metminco Limted



19 April 2017

Philip Killen Company Secretary Metminco Limited

By email: phil.killen@metminco.com.au

Dear Mr Killen

Metminco Limited (the "Entity"): Appendix 3X – Initial Director's Interest Notice

We refer to the following;

- 1. The announcement lodged by the Entity with ASX Limited ("ASX") on Monday, 20 March 2017 confirming the appointment of Ram Venkat as a director of the Entity effective 20 March 2017.
- 2. The Appendix 3X lodged by the Entity with ASX on Friday, 31 March 2017 for Ram Venkat (the "Director Notice");
- 3. Listing rule 3.19A which requires an entity to tell ASX the following:
 - 3.19A.1 The notifiable interests of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) at the following times.
 - On the date that the entity is admitted to the official list.
 - On the date that a director is appointed.

The entity must complete Appendix 3X and give it to ASX no more than 5 business days after the entity's admission or a director's appointment.

- 3.19A.2 A change to a notifiable interest of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) including whether the change occurred during a closed period where prior written clearance was required and, if so, whether prior written clearance was provided. The entity must complete Appendix 3Y and give it to ASX no more than 5 business days after the change occurs
- 3.19A.3 The notifiable interests of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) at the date that the director ceases to be a director. The entity must complete Appendix 3Z and give it to ASX no more than 5 business days after the director ceases to be a director.
- 4. Listing rule 3.19B which states as follows.



An entity must make such arrangements as are necessary with a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) to ensure that the director discloses to the entity all the information required by the entity to give ASX completed Appendices 3X, 3Y and 3Z within the time period allowed by listing rule 3.19.A. The entity must enforce the arrangements with the director.

As the Appendix 3X indicated that the director was appointed on 20 March 2017 it appears that the Appendix 3X should have been lodged with ASX by 27 March 2017. As the Appendix 3X was lodged on 31 March 2017, it appears that the Entity may be in breach of listing rules 3.19A and/or 3.19B.

Please note that ASX is required to record details of breaches of the listing rules by listed entities for its reporting requirements.

ASX reminds the Entity of its contract with ASX to comply with the listing rules. In the circumstances ASX considers that it is appropriate that the Entity make necessary arrangements to ensure there is not a reoccurrence of a breach of the listing rules.

Having regard to listing rules 3.19A and 3.19B and Guidance Note 22: *Director Disclosure of Interests and Transactions in Securities - Obligations of Listed Entities*, under listing rule 18.7 we ask that you answer each of the following questions.

- 1. Please explain why the Appendix was lodged late.
- 2. What arrangements does the Entity have in place under listing rule 3.19B with its directors to ensure that it is able to meet its disclosure obligations under listing rule 3.19A?
- 3. If the current arrangements are inadequate or not being enforced, what additional steps does the Entity intend to take to ensure compliance with listing rule 3.19B?

Your response should be sent to me by e-mail at cheng.tang@asx.com.au. It should <u>not</u> be sent to the ASX Market Announcements Office.

A response is requested as soon as possible and, in any event, not later than half an hour before the start of trading (ie before 9.30 a.m. A.E.S.T.) on Monday, 24 April 2017.

Under listing rule 18.7A, a copy of this letter and your response will be released to the market, so your response should be in a form suitable for release and must separately address each of the questions asked.

If you have any queries or concerns about any of the above, please contact me immediately.

Yours sincerely

[Sent electronically without signature]

Cheng Tang Adviser, Listings (Melbourne)